



May 2021 Policy Committee Meeting Minutes May 6, 2021 7:00pm Zoom Meeting

The meeting opened at 7:00pm with Moment of Silence & Serenity Prayer

Read the Concepts & Warranties - Carol V.

Announcements

None

Approve Minutes:

Approve the Minutes from the February 26, 2021 Policy Meeting - Linda D.

Susan B. - Abundance Fund Summary: 2nd paragraph, says \$4,000 in Working Fund, \$683 in the Abundance. Those figures should be reversed.

Cathy T. = Annual Audit: says **not** wait until August. Remove the word "not."

Motion to accept the Minutes as amended by Jim D. 2nd Carol V. Motion passed.

Business:

Information from the World Service Conference – Susan B.

The Electronic Meeting Work Group at the World Service Conference brought information about electronic meetings being recognized by WSO as AFG meetings. It was approved by the World Service Conference that electronic meetings are recognized as registered AFG meetings which can petition to be part of a specific Area. An electronic Area has been created for the electronic meetings. A virtual meeting can petition an Area to become part of that Area. Susan suggested that our Area consider creating a Thought Force to consider allowing electronic AFG groups join our Area; the next panel can do this. Discussion on how an existing face-to-face AFG meeting can become virtual-only meetings. If a new virtual meeting is started, would they have to petition an Area to become part of that Area? Discussion followed about electronic AFG meeting group service and Area Officers.

Policy Manual Updates and Printing – Ann J.

The Secretary's Job Description says that every 3 years the Policy Manual should be printed and distributed. During this panel there have been only two changes to the Policy Manual. It was suggested to create a one-page document that could be distributed and inserted in the current manual, and which would be posted on the website. Members could then print it out and insert into their own copies. The electronic version of the manual has been updated.



Change Policy Committee Name to Steering Committee – Ann J.

Discussion on creating a Thought Force regarding changing the Policy Committee name to Steering Committee. Discussion about researching what names other Areas give to their Steering/Policy Committees. If we create a Steering Committee, a Job Description needs to be created for it. It was suggested that all the Area committees have written guidelines, not necessarily job descriptions; where would those be posted? A Thought Force was created, Ann and Debbie volunteered to serve on it; AWSC and Assembly members will be asked to participate. A suggestion was made that the various Committees post Minutes of their meetings on the Area website.

Job Descriptions -Ann J.

Would like two people to help standardize the wording of the Officer Job Descriptions and Duties. It is suggested that the Job Descriptions/Duties be updated with every panel. Growing Service may be able to help with this. The Growing Service Committee has put together a PowerPoint Workshop on Area Job Descriptions. The workshops can be tailored to meet requests for specific job descriptions.

Election Procedures – Ann J.

Ann would like to create an informal Election Committee to update the document describing the Election Procedures, how to vote, who votes for what, etc. to be posted on the website before the Fall 2021 Assembly. The Election Procedures are posted on the website and they are outlined in the Service Manual. It was suggested to do several email blasts to keep members informed. Discussion about the voting at Fall Assembly being electronic and/or on paper for those attending in person. The Technology Committee will need to check on the logistics of electronic voting for those attending in person, or for a hybrid attendance. Ann will poll the Spring 2021 Assembly and the AWSC members about holding the Fall 2021 Assembly in person.

Time and Format of the Next Policy Committee Meetings – Ann J.

Ann would like the Policy Committee to meet every other month for an hour each time, scheduled to be about 2-3 weeks before AWSC and Assembly. The next Policy Committee Meeting might be in mid-July; a poll will be sent out to choose the date and time.

Other Comments

The Area membership is invited to attend Policy Committee meetings with no voice and no vote. The AWSC can be given the dates and let the members know that they are welcome. The dates of the Policy Committee meetings could be posted on the Area website. We are now using MailChimp (email mass communication.) There are 397 email addresses that we use to send Area event information. Each AWSC member should be clearing out their Area Webmail on a regular basis, as it is getting filled up. The Tech Committee is planning on creating email addresses for all committee chairpersons so they can send out minutes from their committees.

Adjourn

Susan B. moved to adjourn the meeting. Cathy T. 2nd. The meeting was adjourned at 8:34pm and was closed with the Al-Anon/Alateen Declaration.

Respectfully Submitted,
Linda Doran
Area 61 Secretary
Term 2019-2021



ATTENDEES		
Delegate	Susan B.	P
Alt Delegate	Debbie H.	P
Chairperson	Ann J.	P
Secretary	Linda D.	P
Treasurer	Jim D.	P
Alateen Coordinator	Renie M.	P
Active Past Delegates		
Carol V.		P
Cathy T.		P

P=Present, A=Absent, E=Excused