**How to save and submit the completed GR-1 Form electronically**

To save the completed Al-Anon Registration/Group Records Change form (GR-1)

* Click on File, then Save as, select the PDF format
* Rename the form, then Save

To submit the GR-1 Form by e-mail

* Attach the saved form to your e-mail and send to your Area Group Records Coordinator: Grouprecords@area61afg.org